

POORNA PRAJNA PUBLIC SCHOOL

D-III, VASANT KUNJ, NEW DELHI-110 070

GUIDELINES AND SCHEDULE FOR ADMISSION OF CLASS NURSERY (SESSION 2025-26) FOR GENERAL CATEGORY

Admission Schedule for Nursery Class

As per Circular No. F.DE.15(172)/PSB/2016/6455-6464 dated 11/11/2024 issued by Directorate of Education, Govt. of NCT of Delhi.

Availability & Submission of Registration Forms at School Office (Offline Mode Only)	:	28.11.2024 to 20.12.2024 Time: 9 AM to 11 AM on all working days.
Last date of submission of application forms at School Office	:	20.12.2024 (Friday)
Uploading details of children who applied to the school for admission	:	03.01.2025 (Friday)
Uploading details of the children along with secured points who applied to the school for admission	:	10.01.2025 (Friday) at 3 PM
Uploading List of Eligible Candidates for Draw of Lots (If Necessary)	:	13.01.2025 (Monday) at 3 PM
Date of Draw of lots (If Necessary)	:	16.01.2025 (Thursday) at 9 AM (For eligible candidates only)
The date for displaying the First List of selected candidates (Including Waiting List) (along with marks allotted under point system)	:	17.01.2025 (Friday), 3 PM
The date for displaying the Second List of Candidates (if any) including Waiting List (alongwith distance range and Sibling Status)	:	03.02.2025 (Monday), 3 PM
Subsequent List of Admission (if any)	:	26.02.2025 (Wednesday)
Closure of Admission Process	:	14.03.2025 (Friday)

TOTAL NO. OF SEATS: 160

Open Seats (For General Category)	116	To be applied through Offline mode in the School Office
Seats Reserved for CWSN (Children With Special Needs)	04	To be applied through the Office of DDE (IEDSS), GNCT, Delhi.
25 % Seats reserved for E.W.S. and Disadvantaged Group Category	40	To be applied through the website of Directorate of Education, GNCT, Delhi (www.edudel.nic.in)
TOTAL SEATS	160	

AGE FOR ADMISSION: 3 TO 4 YEARS AS ON 31.03.2025

(BORN BETWEEN 01.04.2021 TO 31.03.2022)

CRITERIA ADOPTED BY THE SCHOOL FOR ADMISSION PROCESS

Sr. No.	Criteria/Parameters	Points
1.	Neighbourhood (Distance upto 5 Kilometers)	40 Points
	(Distance Above 5 Kilometers – Upto 8 Kilometers)	30 Points
	(Distance Above 8 Kilometers – Upto 10 Kilometers)	20 Points
	(Distance Above 10 Kilometers)	10 Points
	Maximum Points	40 Points
2.	Sibling (Under General Category Only) (Real Brother or Sister studying in Poorna Prajna Public School, Vasant Kunj, New Delhi)	40 Points
3.	Staff Ward (Ward of Employees working in Poorna Prajna Public School, Vasant Kunj, New Delhi)	10 Points
4.	Alumni of Poorna Prajna Public School, Vasant Kunj, New Delhi	10 Points
	Total Points	100 Points

Important Note:-

1. Admission shall first be offered to candidates residing within the radius upto 5 kilometers of the school.
2. In case the vacancy remains unfilled, candidates residing above 5 and upto 8 kilometers of the school shall be admitted.

Process of Admission within Neighbourhood

- (1) Out of the total registered applications, the admission shall first be offered to all siblings under general category.
- (2) The school then segregate the applications having residence within the first neighbourhood range upto 0-5 Kilometers.
- (3) After exhausting sibling applications, the school shall admit the students on the basis of draw of lots from the remaining applications received under the neighborhood range upto 0-5 kilometers.
- (4) In case the total applications upto 0-5 kilometers are less than the number of seats of General Category, and vacancies still remain unfilled after exhausting the applications from the distance range upto 0-5 kilometers, the applications from the second distance range of neighbourhood above 5 & upto 8 kilometers shall be considered in the above manner through draw of lots.

SELF ATTESTED DOCUMENTS (PHOTOCOPIES) REQUIRED TO BE SUBMITTED WITH REGISTRATION FORM

1. Birth Certificate issued by Municipal Corporation of State Government.
2. Individual Passport size Photograph of Child, Mother and Father to be pasted on Registration Form.
3. Address Proof of Parents (Father/Mother)(Anyone of the following)
 - (A) Ration Card/ Smart Card issued in the name of parents (Mother/Father having name of child)
 - (B) Domicile certificate of child or of his/her parents.
 - (C) Voter I-Card (EPIC) of any of the parents.
 - (D) Electricity bill/MTNL telephone bill/ Water bill/Passport in the name of any of the parents or child.
 - (E) Aadhaar Card issued in the name of any of the parents.
4. For Sibling – Photocopy of latest tuition fee receipt of child already studying in Poorna Prajna Public School.
5. For Alumni – Photocopy of Class XIIth Marksheet / Passing Certificate of Parent.

IMPORTANT NOTE

Please Note the following instructions:

1. **All information related to Nursery Admissions (2025-26) will be updated on School Website (www.poornaprajnaschooldelhi.org). Parents of Applicants are requested to visit the School Website frequently for any update.**
2. **Incomplete/Incorrect/Duplicate Registration Forms will be Rejected without intimation.**

AREAS COVERED IN NEIGHBOURHOOD

(School Transport available for selected areas only please confirm with school office)

0-5 KILOMETERS

Sr. No.	Area/Locality	Sr. No.	Area/Locality
1.	Kishangarh	9.	Mahipalpur
2.	Shanti Kunj	10.	New Manglapuri
3.	Vasant Kunj	11.	Nangal Devat
4.	Chhattarpur	12.	Rajpur Khurd & Extension
5.	Masoodpur	13.	Sultanpur
6.	Andheria More	14.	Sultanpur Extension
7.	Mehrauli	15.	Vasant Kunj Enclave
8.	Maidan Garhi	16.	Rangpuri Pahari
17.	Maidan Garhi Extension		

ABOVE 5 & UPTO 8 KILOMETERS

Sr. No.	Area/Locality	Sr. No.	Area/Locality
1.	Ber Sarai	10.	Vasant Vihar
2.	J.N.U.	11.	R.K. Puram Sector 3,4,5
3.	Kusumpur Pahari	12.	Satbari
4.	Katwaria Sarai	13.	Saidulajaib Village
5.	Lado Sarai	14.	Gadaipur
6.	Munirka DDA Flats	15.	Ghitorni
7.	Munirka Enclave	16.	Malviya Nagar
8.	Munirka Vihar	17.	Saket
9.	Munirka Village	18.	Chandan Hola
19.	Rangpuri		

ABOVE 8 & UPTO 10 KILOMETERS

Sr. No.	Area/Locality	Sr. No.	Area/Locality
1.	Aya Nagar	6.	Madangir
2.	Ansari Nagar	7.	Pushp Vihar
3.	Dera More	8.	Asola
4.	Green Park	9.	Fatehpur Beri
5.	Hauz Khas	10.	Neb Sarai
